



Wan gaed blong ol apliken blong Pacific Engagement Visa (PEV):

Hao blong rere long wan intaviu blong wok (job interview)

Gaed ia hem i blong helpem ol apliken blong PEV blong rere long ol intaviu blong wok wetem ol emploia long Ostrelia. Bae yu lanem hao blong intradusim yuwan, hao blong ansarem ol kwestin we bae oli save askem, mo hao blong tokbaot ol skil blong yu long taem blong intaviu. Oli save mekem intaviu ia tru long fon o long video kol. Sapos yu rere gud blong mekem intaviu ia bae hem i helpem yu blong gat konfidens mo gat moa janis blong winim wok ia.

Bifo long intaviu



Step 1:

Mekem risej long kampani

- Long taem blong intaviu, sapos yu tokbaot kampani ia mo indastri blong hem bae hem i soemaot long olgeta se yu bin rere gud from intaviu ia
- Jekemaot websaet blong kampani, speseli long ol pat olsem 'about us', 'values', mo 'mission' blong yu andastanem ol stamba tingting blong olgeta
- Mekem risej long saed blong olgeta lida blong kampani ia, mo jekem ol sosel media pej blong olgeta blong lanem moa long wanem oli mekem mo ol stamba tingting blong olgeta LinkedIn hem i wan gudfala ples blong jekem
- Sapos wan emploia i gat wan pej long LinkedIn, yu save faenem ol woka blong olgeta mo faenemaot hao oli bin kasem wok ia tru long ol narafala wok mo stadi blong olgeta
- Lanem moa long saed blong indastri ia - andastanem hao kampani ia hem i pat long indastri mo lukaotem ol narafala kampani wetem ol letes nius.



Step 2: Praktisim blong ansarem ol kwesten we oli save askem long yu

Long taem blong intaviu, nomoli ol emploia oli askem ol semak kwesten mekem se yu save rere long ol ansa blong yu. Samfala eksampol:

- **Wanem nao yu save talem long mifala long saed blong yu?** Priperem wan sot toktok blong introdusim yuwan se yu blong wea mo talem se yu wan apliken anda long PEV
- **From wanem nao yu wantem wok ia?** Tokbaot ol stamba valiu blong yu mo ol wok we yu bin mekem finis we i link wetem wok blong kampani
- **Wanem nao ol samting we yu stap mekem gud? (strengths)** Tokbaot wan men samting we yu mekem gud we hem i link wetem wok ia. Blong save wijwan ol strengths we bae yu nidim blong mekem wok ia, ridim gud advert blong wok ia (job description). Ol toktok long pepa ia bae i helpem yu blong save wanem nao emploia ia i stap lukaotem long ol woka
- **Wanem nao wan eria we bifo yu no gud tumas long hem (weakness) be naoia yu impruvum?** Jusum wan eria we bifo yu no gud tumas long hem, mo tokbaot hao yu bin impruvum blong soemaot se yu stap tingting gud long ol fasin blong yu mo yu hadwok blong impruvum
- **Yu save tokbaot wan taem we yu bin wok long wan tim?** Tokbaot wan eksampol we hem i soemaot se yu stap wok gud tugeta wetem ol narafala woka.

Yusum fremwok blong STAR taem yu talem ansa blong yu. STAR hem i wan gudfala wei blong tokbaot wan samting we yu bin pas tru long hem mo blong mekem stori ia i klia mo komplit.

- **Situation:** Tokbaot wanem yu bin fesem long taem ia
- **Task:** Eksplenem wanem i nid blong yu mekem long taem ia
- **Action:** Tokbaot ol aksen we yu bin tekem long taem ia
- **Result:** Eksplenem wanem i bin hapen long en blong hem mo wanem gudfala samting i kamaot long hem.

Step 3: Mekem praktis long ol ansa blong yu blong yu rere

- Mekem wan praktis intaviu wetem wan fren o famli mo askem blong oli givim fidbak long yu.
- Priperem tri o fulap sot stori long saed blong ol pas wok blong yu we i soemaot ol skil blong yu.
- Raetemdaon ol stamba tingting blong helpem yu blong tingting long wanem blong tokbaot long intaviu
- Mekem wan jeklis blong folem long dei blong intaviu Sapos oli mekem intaviu long onlaen, jekem fastaem ol teknoloji mo Wi-Fi koneksen blong yu.

Long taem blong intaviu

Wanem bae i hapen

- Nomoli ol planem gud ol intaviu mo oli askem evri kandidat ol semak kwesten. Intaviu bae i save ron blong 20-45 minit
- I save gat wan o fulap pipol we oli intaviuem yu
- Kam long taem. Sapos oli mekem intaviu long onlaen, i gud yu login long 5 minit bifo long taem. Sapos oli singaotem yu blong kam long wan ples blong intaviu, go long wei long 5-10 minit bifo long taem
- Sapos yu bin aplae tru long wan ejensi blong rikruitmen, oli save sanem wan invitesen long yu blong go long wan ples blong mekem intaviu. Hem i impoten blong yu mas letem oli save se yu no stap long Ostrelia mo blong rikwestem wan intaviu long onlaen
- Hem i nomol nomo blong oli save mekem bitim wan intaviu sapos wok ia hem i stap long saed blong kopret (eksampol: long wan ofis o long sinia level)
- Long en blong intaviu, bae oli askem sapos yu gat eni kwesten. Hem i wan janis blong soemaot intres blong yu long saed blong kampani ia
 - **Samfala tingting long wanem yu save askem:** “Wanem bae i hapen long wan nomol dei blong wok?”, “Wanem nao yu laekem tumas abaot kampani ia?”, o “Wanem nao ol mos impoten skil blong wan woka i mas gat blong mekem gud wok ia?”

1 Fes taem yu mitim olgeta hem i impoten

- Werem ol profesonel klos, iven sapos hem i wan video intaviu
- Sidaon stret, smael mo lukluk olgeta long ae tru long kamera
- Toktok klia mo no toktok hariap taem yu ansarem olgeta. Yu save tekem taem blong yu blong raetemdaon sam tingting blong helpem yu ansarem olgeta
- Toktok kaen mo talem tankiu long olgeta long taem blong olgeta
- I gud blong rere wetem samfala kwesten blong askem long olgeta, olsem ol nekis step long proses ia
- Sapos yufala tokbaot deit blong statem wok, talemoot long olgeta long saed blong taemfrem blong aplikesen blong visa.

Samfala tingting long saed blong toktok

Sapos yu fraet blong toktok o yu ansa wetem ol sot toktok nomo bae oli save ting se yu no intres tumas. I gud blong faenem wei blong 'break the ice' (kik-of) long stat blong intaviu, long taem blong intradaksen o ol fes toktok. Olsem blong faenemaot se oli intres long wanem o askem olgeta se dei blong olgeta i go olsem wanem. Hem i save help blong kik-of long intaviu ia blong mekem yu filim moa rilaks.

Afta long intaviu

Sanem wan sot toktankiu tru long imel i go long emploia

Sapos yu no harembak long olgeta afta long wan wik i pas, hem i oraet blong sanem wan foloap imel

Tingbaot wanem i bin go gud mo wanem yu save impruvum long nekis intaviu

I gud blong save se i nid blong praktisim plante blong mekem gud ol intaviu. Toktok kaen long yuwan from evri taem yu mekem intatviu yu stap lanem samting.

Emloimen Sapot Sevis blong PEV i save helpem yu blong rere long intaviu blong yu.



Yu save kasem moa infomesen long saed blong Emloimen Sapot Sevis blong PEV long websaet ia: pev.gov.au

Long websaet blong mifala, yu save faenem moa risos, olsem ol pepa blong infomesen long saed blong emloimen mo ol templet blong mekem wan resume (CV). Mo tu yu save saenap long ol Emloimen Infomesen Sesen blong lanem moa long saed blong hao blong lukaotem wok long Ostrelia.

Short thank-you email template

PEV applicants can use the following template when creating a short thank-you.

- i Instructions for use:**
- Copy and paste the right column text into a new email (e.g. Gmail, Microsoft Outlook, Yahoo, AOL)
 - Do not copy the blue instruction text in the left column
 - Replace the text in [orange brackets] with your own information.

INSTRUCTIONS

Mention something specific you discussed during the interview, for example, the team you would be working with or a particular project.

Insert your personal details:

*Your full name,
Your phone number
Your email address*

TEXT TO COPY

Subject:

Thank you – Interview for [Job Title]

Message:

Dear [Interviewer's name],

Thank you for your time today to discuss the [Job Title] role. It was a pleasure to learn more about the position and about [Company Name].

I particularly enjoyed learning about [Interview topic].

I am very interested in this opportunity and believe my skills would be a great fit.

I look forward to hearing from you regarding the outcome of the recruitment process.

Kind regards,

[Firstname Surname],
[(Country code) Phone number]
[name@serviceprovider.country domain code]