



Ta'iala mo i latou o lo'o talosaga mo le Pacific Engagement Visa (PEV):

Fausiaina o lou tala'aga faigaluega (resume) mo le maketi o galuega i Ausetalia

✓ Aisea e tāua ai lau tala'aga faigaluega (resume)

E masani ona avea lau tala'aga faigaluega (resume) ma se avanoa muamua e maua ai e le pule o se galuega le avanoa e iloa ai oe. O se tala'aga faigaluega (resume) malosia ma lelei:

- e fa'atupu ai se lagona muamua matagofie
- e fa'aailoa ai le fetau o lou tomai ma le galuega
- e fesoasoani i pule o galuega e iloa ai e tutusa ou uiga ma a latou taua'iga.

E maualuga se avanoa mo le vala'aulia mai e le pule o se galuega mo se fa'atalanoaga pe afai e fetau lau tala'aga faigaluega (resume) ma upu autu o lo'o i le talosaga ma fa'aalia fa'apea e tutusa o ouluga tulaga fa'aaloalo ma le fa'atāuaina.

La'asaga 1: Aofia ma au fa'amatalaga patino

Fa'aopopo iai lau:

- igoa muamua ma le fa'ai'u
- tuatusi imeli
- numera telefoni (ma le numera o le atunu'u)
- ā'ai ma le atunu'u (afai e avanoa, e mafai fo'i ona tu'u iai ma lau tuatusi i Ausetalia).

Filifiliga: Afai e te mana'o iai, e mafai ona tu'uina atu ma sou ata fa'apolofesa. O le ata fa'apolofesa o se ata manino, maualuga lona tulaga lelei, e pu'eina i se malamalama lelei, ma e te laei ai i lavalava fa'apolofesa.

E le fautuaina le aofia ai o isi fa'amatalaga, e pei o lau numera resitara i palota, lau numera ID o le tagata talosaga, po o lau numera o le tusi folau. E le tatau ona aofia ai lou maualuga, lou mamafa, lou matua, lou itupa po o lou ekalesia.



La'asaga 2: Fausia se 'auala sini autu mo lau galuega (career objective).

E fiafia ia pule a galuega e tali atu i tala'aga faigaluega (résumés) ua fa'apitoa le faiga ma iai se auala sini manino mo le galuega. O le 'auala sini manino o se fa'amatalaga pu'upu'u i le amataga o le tala'aga faigaluega (résumé) e fa'amatala ai ou sini tau galuega ma fa'aalia ai le fetau o ia sini ma le galuega o lo'o e talosaga iai. O lou avanoa lenei e:

- fa'amatala lou tulaga o se tagata PEV o lo'o talosagaina le avanoa
- fa'aalia le fetau o ou tomiai ma le avanoa galue
- fa'aalia lou agava'a mo le avanoa galue, ma se sini tau galuega e atagia ai le misiona po o taua'iga a le galuega.



La'asaga 3: Tusi i lalo tala'aga o ou galuega sa fai

Lisi ou galuega i le faasologa, amata i lau galuega o lo'o e faigaluega ai nei po o lau galuega fou talu ai, ona sosoo ai lea ma galuega sa e faia muamua.

Afai ua e faigaluega i pisinisi eseese, fai se tala'aga faigaluega (résumé) e fa'atatau i pisinisi ta'itasi.

Mo se fa'ata'ita'iga, e mafai ona e faia se tala'aga faigaluega e taula'i i lau tomiai tau gaosiaiga (manufacturing), ma se isi e atagia ai lou tomiai tau su'etusi. I lenei fa'ata'ita'iga, e tūua le fa'aaogaina o le tala'aga faigaluega e sili ona fetau ma le galuega o lo'o e talosagaina.



La'asaga 4: Fa'ailoa lau iloa, ou tomiai ma lou agava'a/tusi pasi

I lalo o lou iloa o le galuega, e mafai ona e lisiina ou tomiai autū ma lou agava'a/tusi pasi.

Mo agava'a/tusi pasi, ia mautinoa e aofia ai:

- aso na mae'a ai (po o le aso talafeagai, pe afai o lo'o fa'agasolo pea)
- igoa o le aoga, kolisi, po'o le univesite
- Igoa o le agava'a/tusi pasi.



La'asaga 5: Fa'aopopo molimau tau amioga

E faia e tagata faigaluega i Ausetalia ni siaki o molimau tau amioga (character reference checks) e fa'amaonia ai lou agava'a mo le galuega. E masani ona aofia ai molimau e lua i le fa'ai'uga o lau tala'aga faigaluega, fa'atasi ai ma fa'amatalaga nei:

- suaafa atoa
- tulaga i le galuega
- so'otaga (mo se fa'ata'ita'iga, pe sa avea i latou ma au paaga faigaluega pe o le pule o lau galuega)
- Kamupani
- tuatusi imeli
- Telefoni.

E masani ona faia siaki o molimau tau amioga e ala i fesili i luga o le upega tafailagi, ma o nisi taimi e faia i le telefoni.



Fautuaga mo le talosagaina o se molimau tau amioga:

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fesili muamua i lau galuega sa e galue iai muamua pe e mafai ona avea latou ma au molimau ae e le'i aofia i latou i lau tusi talosaga

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ta'u i au tagata molimau (referees) i galuega, ia galuega o lo'o e talosaga iai

.....

ta'u atu iai e ono feso'ota'i atu i latou e pule o fale faigaluega

.....

Fesili i le pule o le galuega o lo'o e talosaga iai pe afai latou te fa'aogaina se auaunaga lona tolu e lafo ai fesili su'esu'e (questionnaires). O nisi taimi o imeli mo le siakiina o molimau tau amioga fa'amaonia (reference check) o lo'o alu i le faila spam.

.....

 O le ā le tusi aofia?

O le tusi aofia o lau fa'atomuaga patino lea i le pule o le galuega. o lo'o tusia mo se galuega fa'apitoa o lo'o e talosagaina ma e tataua ona fa'aosofia ai le fia faitau o le pule a le galuega i lau tala'aga faigaluega (résumé).

E tataua i lau tusi aofia ona:

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fa'aailoa oe lava ma fa'amatala pe aiseā ua e fiafia ai i le galuega

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fa'aailoa ou agavaa, lou iloa tau galuega, ma au malosi fa'apitoa e fetau i ma le avanoa

.....

fa'aailoa iai e fa'apea o oe o le tagata faigaluega tonu lea mo le pisinisi a le pule

.....

fa'aali lou tomai tau feso'ota'iga tusitusia.

.....

Fautuaga autū:

.....

taumafai e fa'apu'upu'u: 2-3 parakalafa ua lava ma totoa

.....

fa'atatau le tusi aofia aga'i i le galuega male fale faigaluega (aua ne'i lafoina le tusi lava lea e tasi i kamupani uma)

.....

ia siaki pea le sipelaga, kalama, ma le fa'atonutonu - siaki ma le fa'aeteete e tu'u iai se lagona lelei.

.....



Saili atili e uiga i le PEV Employment Support Service i le pev.gov.au

I luga la matou upega tafailagi, e mafai ona e saili ai isi punaoa, e aofia ai ma pepa fa'amatalaga tau galuega. E mafai fo'i ona e lesitala i Fonotaga o Fa'amatalaga mo Galuega ina ia a'oa'o atili mo le sailia o se galuega i Ausetalia.

PEV resume template

PEV applicants can use the following template when creating resumes.

Instructions for use:

- Copy and paste the right column text into a text-editable program (e.g. Microsoft Word, Google Docs)
- Do not copy the blue instruction text in the left column
- Replace the text in [orange brackets] with your own information.

INSTRUCTIONS

Career objective

Give a short summary of the kind of work that you have done, and the work you would like to do. Your summary should include 2-3 skills. Add your availability, for example: my availability will depend on the timing of my visa being processed. Once finalised, I will be available to start within one or two months. You can also add the below information regarding your status as a PEV applicant.

Employment history

List all the jobs or voluntary work you have done, including work experience, or the jobs that are relevant to the organisations you are applying to work for. Use the below format as a guide and replace all dates, organisations and duties with your own.

Example:

August 2023 – September 2024
Workpac Australia
Construction site safety
Forklift operation
Use of power tools

Education

Include a list of your most recent qualifications you have, and end with the last year of school that you completed.

Example:

1990
Bachelor of Arts – Major in Social Work
Tonga National University

TEXT TO COPY

Contact details

Home number: [(Country code) Phone number]
Mobile number: [(Country code) Phone number]
Email address: [Your main email address]
Postal address: [Your address at home]

Career objective

I have been selected by the Australian Government to apply for the Pacific Engagement Visa (PEV), which is a Permanent Residence visa to live and work in Australia. The PEV is not an employer-sponsored visa.

More information can be found here: www.pev.gov.au. The Pacific Engagement Visa Employment Support Service can be contacted at employment@pevsupport.com.au

Employment history

[Month year – Month year]
[Name of the organisation]
[Task or skill]
[Task or skill]

[Month year – Month year]
[Name of the organisation]
[Task or skill]
[Task or skill]

[Month year – Month year]
[Name of the organisation]
[Task or skill]
[Task or skill]

Education

[Year you completed school or qualification]
[Name of degree, qualification or course]
[Name of school or institution]

[Year you completed school or qualification]
[Name of degree, qualification or course]
[Name of school or institution]

[Year you completed school or qualification]
[Name of degree, qualification or course]
[Name of school or institution]



INSTRUCTIONS

TEXT TO COPY

Relevant skills

List the most important skills gained from your paid or volunteer work that relate to the skills needed for the job you are applying for.

Achievements

Include the title and date for awards you may have achieved, from work or school.

Personal interests

Pick activities that show your skills and that might be relevant to your new job. For example, sporting clubs such as rugby, or hobbies such as baking or volunteering within your community.

References

Include character references for two or three people you have recently worked for, either in paid or volunteer work, or previous teachers.

Relevant skills

[Skill]
[Skill]
[Skill]
[Skill]

Achievements

[Achievement]
[Achievement]
[Achievement]
[Achievement]

Personal interests

[Activity]
[Activity]
[Activity]
[Activity]

References

Full name: [Firstname Surname]
Position: [Position title]
Organisation: [Name of the company (or organisation, educational institution, school or college)]
Work: [(Country code) Phone number]
Mobile: [(Country code) Phone number]
Email address: [name@serviceprovider.country domain code]

Full name: [Firstname Surname]
Position: [Position title]
Organisation: [Name of the company (or organisation, educational institution, school or college)]
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